

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the ac a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques shoul negative figures.

Name of smaller authority: SUTTON PARISH COUNCIL, ROCHFORD

County area (local councils and parish meetings only): ESSEX

Financial year ending 31 March 2026

Prepared by (Name and Role): B. SUMMERFIELD / CLERK / RFO.

Date: xx/xx/2026

	£	£
Balance per bank statements as at 31/3/2026:		
account 1 METRO Community Acc	7697.68	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		-

Petty cash float (if applicable) -

Less: any unrepresented cheques as at 31/3/2026 (enter these as negative numbers)

item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-

Add: any un-banked cash as at 31/3/2026

		-

Net balances as at 31/3/2026 (Box 8)

£ 7697.68