##  MINUTES

##  OF THE MEETING OF SUTTON PARISH COUNCIL

##  HELD AT BEAUCHAMPS, SHOPLAND ROAD

##  on SATURDAY 6th JANUARY 2018.

 **at 9.00 am.**

**80 17-18 To Record the Members Present:** 9.03 am

 Councillor Mr N Andrews, (Chairman).

 Parish Councillors: Mr R Gaylor, Mr B Howat and Mrs B Loughborough.

 Ward and Essex County: Councillor Mr M Steptoe.

 Members of the Public: None.

 Mr B. Summerfield. [Parish Clerk].

**81 17-18 Chairman's opening remarks.**

 The Chairman welcomed all to the meeting and pointed out the exits and meeting point, in the event of an emergency.

**82 17-18 Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone:

Ward Councillors Mr A Williams and Mr M Lucas-Gill, Councillor Mr C Tabor (Flue).

**83 17-18 Declarations of Interests: on items on the Agenda.**

i **To receive all declarations of interests.**

ii **The Chairman reminds Councillors to declare any further interests as they became evident to**

 **them, during the progress of the meeting.**

**84 17-18 The Public Forum:** ( 5 minutes per person )  **(Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

i Ward and Essex County: Councillor Mr M Steptoe reported: Planning re: 17/01136/OUT Rosedene Nurseries, Stonebridge, Barling Magna, - Barling Road and Barrow Hall Road closures and diversions for Pavement work –

 Sutton Corner junction is being studied/surveyed by the LHP – Road gulley’s on the Sutton Road and at Temple Gate Cottages have been cleared - Dead trees fallen on the Sutton Road have been removed – SUFC training pitches

 planning application in Sutton to go before the RDC committee possibly in March 2018 - Southend Borough Council

 are still appraising the SUFC Fossetts application, as to date the 106’s have allegedly not been agreed - A reminder of

 the Police Commissioners meeting at the Freight House on the 16th January 2018.

ii Essex County: the A127 economic corridor; all councils getting together to lobby and pressurise the Government to

invest in the infrastructure improvements.

iii Ward and Essex County: Councillor Mr M Steptoe emphasised that it is extremely important that the Sutton with

Shopland Parish Plan, is finalised and completed!

**85 17-18 To Receive the Minutes of the Meeting of 11th November 2017.**

The Minutes were read and were Resolved to be agreed.

 Proposed by Councillors: Mr B Howat, seconded by Mrs B Loughborough and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**86 17-18 Matters Arising from the Minutes:** (Not on the Agenda)

 (Minute 75)The broken Gully cover on the Shopland Road has been repaired.

**87 17-18 Planning**

i Ward Councillor Mr M Steptoe’s report:

 i **17/00346/FUL** Southend United’s proposed building and football training grounds in the Sutton with

 Shopland Parish as above.

 ii There is presently no information as to where the two giant portable football practice covers would be placed!

ii Application no 17/01158/NMA Sutton Bridge Farm, Sutton Road, Rochford.

 (Application for a Non-material Amendment following Approval of 16/00838/FUL: Alteration and Single Storey

 Extensions to Outbuilding) - Sutton Parish Council do not object

The Chairman allowed:

iii Planning application 17/01136/OUT Rosedene Nurseries, (Mummeries), Stonebridge Barling Magna.

 (24 x 3 Bed houses) Sutton PC was not notified by planners, RDC.

 Councillors agreed to view the application on line and to send their views to the Clerk, to collate and forward

 to the RDC.

88 17-18 The Parish Plan Steering Group (Set up in 2011)

i Ward and Essex County: Councillor Mr M Steptoe emphasised that it is extremely important that the Sutton with

Shopland Parish Plan, is finalised and completed!

ii Councillor Mr R Gaylor (Chairman of the Sutton with Shopland Parish Plan) reported: **No actions.**

iii Neighbourhood Planning introductory talk.

Jan Stobart’s (RCCE) introductory talk is on Tuesday 30th January 2018 at the Stambridge Memorial Hall at 7.30 pm.

**89 17-18 Correspondence*.***

 Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum,

 etc: as placed on the table were discussed.

**90 17-18 Finance: The Precept 2018-2019.**

After an in depth discussion on balances, the Sutton Parish Council Resolved: the PRECEPT on Rochford District

 Council for 2018-2019 will be £7,203-00.

 Proposed by Councillors: Mr R Gaylor, seconded by Mr B Howat and agreed by all.

**91 17-18 Finance**

i i The SPC Financial Statements ending November 2017 were recorded.

 ii The above balances were checked against Bank Statements by Cllrs: Mrs B Loughborough and Mr N Andrews.

ii An Invoice December 2017 from W&H (Romac) Ltd re: Streetlighting repairs @ £136-50 was recorded

iii An Invoice December 2017 from Mr R Pitts re: 28301 Green maintenance @ £110-00 was recorded.

iv The HMRC third quarterly payment for PAYE re: Clerk’s salary @ £ 154-80 was agreed was recorded.

v The replacement payment January 2018 to Mr R Pitts re: 28295 (October) Green maintenance @ £110-00: recorded.

vi The replacement payment January 2018 to Mr R Pitts re: 28300 (November) Green maintenance @ £110-00: recorded.

vii The payment November 2017 to Paglesham PC re: Eureka Supplies stationery @ £23-99 was recorded.

viii The payment November 2017 to Paglesham PC re: Annual WinZip software @ £29-01 was recorded.

ix The payment November 2017 to W&H (Romac) Ltd re: Streetlighting repairs @ £299-22 was recorded.

x The payment November 2017 to Mr N Andrews re: Wreath @ £18-65 was recorded.

xi The DD payments December to 1&1 re: Website @ £19-12 was recorded.

xii The monthly Standing Order salary payments to the Clerk @ £202-22 nett was recorded.

xiii Resolved: all payments, financial statements, receipts, transfers and countersigned cheques above.

 Proposed by Councillors: Mr B Howat, seconded by Mrs B Loughborough and agreed by all.

92 17-18 Streetlighting:

i i The Clerk reported: power outages at P7/P8 and the repaired Village Sign lamp.

ii The Clerk reported the LED streetlighting quotation is received but the contractor is not happy with the product.

 Like for like substitute LED bulbs are now allegedly available to replace the Sox lamps. Prices TBA when published.

iii iii Councillors reports: None.

**93 17-18 Highways:**

i 40mph and 30mph signs lying down either end of the Shopland Road.

 Noted from Ward Councillor Mr M Steptoe, of the excess water gathering on the Sutton Corner of Shopland Road may

 be reported to the flood forum.

**13. 94 17-18 Website:**

 The Clerk reported that the website updated with today’s additions, will comply with the Gov. Transparency rules.

**14.** **95 17-18 The Sutton Act of Remembrance Service at the Village Sign.**

 Councillor reports: Good attendance (37), agreed music (Nimrod) to be louder, at the end of the Service.

**96 17-18 Next Agenda Items from Councillors**. *for next Agenda and exchange of information only.*

 Items: The next meeting date below, to be announced when the Chairman is recovered from the flue.

**97 17-18 The next Sutton Parish Council Meeting**

 **To be agreed: Saturday 3rd/10th March 2018.**

 to be held at Beauchamps, Shopland Road at 9.00 am.

**There being no further business the Chairman closed the meeting with thanks to our absent host for his hospitality, at 10-12 am.**

**6th March 2018. B Summerfield, Sutton Parish Council Clerk.**