##  MINUTES

##  OF THE MEETING OF SUTTON PARISH COUNCIL

##  HELD AT BEAUCHAMPS, SHOPLAND ROAD

##  on SATURDAY 9th FEBRUARY 2019,

 **at 9.00 am.**

**112 18/19 To Record the Members Present: 9.00 am**

Councillor (Chairman) Mr C Tabor.

 Parish Councillors: Mr B Howat and Mrs B Loughborough.

 Ward and Essex County Councillor Mr M Steptoe and Ward Councillor Mr M Lucas-Gill.

 Members of the Public: None.

**113 18/19 Chairman's opening remarks.**

 The Chairman welcomed all to the meeting and pointed out the exits and meeting point, in the event of an emergency.

**114 18/19 Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone:

 Councillors: Mr N Andrews, Mr R Gaylor and (away and unwell) and Ward Councillor Mr A Williams.

**115 18/19 Declarations of Interests: on items on the Agenda.**

**i To receive all declarations of interests:**

 **i Councillor Mr C Tabor declared a potential pecuniary interest in items 7 as the land owner.**

 **ii Councillor Mr M Steptoe as a member of the Barling Parish Council.**

**ii The Chairman reminds Councillors to declare any further interests as they became evident to them, during the**

 **progress of the meeting.**

**116 18/19 The Public Forum: ( 5 minutes per person ) (Specifically for Councillors statements, Guest Speakers, visiting Ward/County Councillors and questions from members of the public).**

 Ward and Essex County, Councillor Mr M Steptoe and Ward Councillor Mr M Lucas-Gill reported:

 Essex County has received a number of assessment reports on Essex County efficiency, Schools, Essex management,

 Essex Youth, Housing and Children Services are all judged excellent to outstanding – LHP meeting March – Asset

 Development Group considering moving the RDC offices to the Freight House into a new extension including a Council

 chamber together with the Old Council Chamber in Rayleigh being moved to the Mill Hall. This will free up the old

 Rochford and Rayleigh offices to be developed as residential or commercial, etc, etc. – A Peer review (Amber Green)

 carried out by independent inspectors will be published next Monday – A Rochford Town Centre assessment is to be

 carried out – The Nursery land next to the Horse and Groom (Green Belt) is being considered by planning – Roachway

 School is demolished and housing/flats by Essex County are to be available for assisted living – SFC planning is currently

 delayed – Cherry Orchard carpark is resurfaced and extended with an extra 90 places - MP Mark Francois is with others

 promoting in Parliament a change of the trespass legislation from civil law to criminal Law, with the obvious advantage

 to the Police of the control of trespass by travellers and others.

**117 18/19 To Receive the Minutes of the Parish Council Meeting of 8th December 2018.**

 The Minutes were read and were Resolved to be agreed.

 Proposed by Councillors: Mrs B Loughborough, seconded by Mr C Tabor and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**118 18/19 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 101/i) RDC proposed ‘Discover 20/20’ events:

 Agreed: the Clerk to set up a meeting with Barling Reps.

 Councillors Mr B Loughborough and Mr B Howat volunteered as the SPC representatives.

 ii (Minute 108/i) Remembrance Sunday Councillor Mr R Gaylor re: a louder portable CD/Tape player. Not discussed in his absence.

**119 18/19 Planning:**

i New Local Plan Evidence Base, South East Essex Strategic Growth Area Locations Assessment January 2019,

 Reference Section D Table 6: sector D – North of Fossets Farm, Garon Park and Bournes Green Chase was discussed:

ii Councillor Mr R Gaylor report re: alleged actions outside GDPR by Planning, Southend Borough Council.

Not discussed in his absence.

**120 18/19 The Parish Plan Steering Group (Set up in 2011).**

 No report.

**121 18/19 Correspondence*.***

i An e/letter January 2018 from RDC re: Operation London Bridge was recorded.

ii An e/letter January 2018 from SLCC re: proposed devolution of certain Essex highways services was recorded.

iii Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

**122 18/19 Finance**

i i The Sutton PC Financial Statements ending January 2019 were recorded.

 ii The above balances were checked against the Bank Statements by Councillors: Mrs B Loughborough and Mr

 B Howat.

ii The PRECEPT demand on Rochford District Council for 2019-2020 @ £7,844-00 was recorded.

iii The Clerk’s request to take part in the EALC, Essex Equals 28 CiLCA course, starting in 27th February 2019.

 The final shared costs for Paglesham/Sutton Parish Councils at the end of the course = £150 – approx total.

 Claimed bursaries and grants, etc having been deducted was recorded and the Clerk’s request was agreed.

iv An Invoice January 2019 from Mr Pitts re: 28337 December Green maintenance @ £110-00 was recorded.

v An Invoice January 2019 from (Romac) re: 133963 Pole bracket damage replacement @ £246-87 was recorded.

vi The payment December 2018 to HMRC-RTI re: 3rd quarterly PAYE 2018-2019 @ £159-80 was recorded.

vii The payment December 2018 to Mr Pitts re: 28331 Green management @ £110-00 was recorded.

viii The payment December 2018 to Mr Pitts re: 28334 Green management @ £110-00 was recorded.

ix The payment December 2018 to W&H (Romac) Ltd re: Led installations x 8 @ £3,416-64 was recorded.

x The payment December 2018 to B Summerfield re: Stamps/copy paper (£101-76 Paglesham) @ £50-88 was recorded.

xi The monthly Standing Order salary payment to the Clerk @ £215-40 nett was recorded.

xii Agreed: that Councillor Mr N Andrews to co-sign the cheques outside the meeting.

xiii Resolved all payments, financial statements, receipts, transfers and countersigned cheques above.

 Proposed by Councillors: Mr C Tabor, seconded by Mr B Howat and agreed by all.

123 18/19 Streetlighting:

i The Clerk reported: the destroyed/replaced telegraph pole and presently disconnected P12, outside Temple View,

 Shopland Road and a request to UKpowernetworks to be reconnected/connected is current.

ii A new Electricity substation is reported to be placed in the field approximately opposite the old Sutton School.

**124 18/19 Highways:**

i The Clerk reported on the updated general signage condition on the Sutton Road and Shopland Road.

ii Councillors reports: Councillor Mr B Howatt raised the urgent matter of speeding cars between Sutton Corner and the

 derestricted speed zone beyond Temple View, Shopland Road.

iii Agreed the Clerk will make a LHP request for a speed survey to the east of the post box on the Shopland Road.

iv Councillor Mr C Tabor complained that the Bridge on Shopland Road is blocked causing a danger of flooding on

 the south side of the bridge. The Clerk to report the blockage to Highways!

v i Councillor Mr C Tabor raised the question of the dangerous lack of sight lines to the left of the Sutton Road

 junction with the Shopland Road, when approaching Rochford from Southend on the Sutton Road.

 ii Councillor Mr M Steptoe reported he continues to be pushing hard for improvements to the junction.

vi Councillor Mr R Tout is the RHALC representative on the LHP.

**125 18/19 Website:**

 The website will be further brought up to date with the inclusion of the information from this meeting.

126 18/19 Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

 Items:

127 18/19 The next Sutton Parish Council Meeting

 **Agreed: Saturday 6th April 2019.**

 to be held at Beauchamps, Shopland Road at 9.00 am.

**There being no further business the Chairman closed the meeting, with the thanks from members for his hospitality, at 10.51am.**

**2nd April 2019. B Summerfield, Sutton Parish Council Clerk/RFO.**