**SUTTON PARISH COUNCIL**

 www.suttonwithshoplandparishcouncil.com

**CLERK:**

Mr B. Summerfield CiLCA,

Sutton Hall Cottage,

Sutton Road,

Rochford, Essex.

SS4 1LG.

01702 549308.

bsummvint@hotmail.com

**CHAIRMAN:**

Councillor Mr R Gaylor,

### 5, Templegate Cottages,

### Sutton Road,

Southend,

### Essex

### SS2 5QR.

**07850 772867**

richard.gaylor@btinternet.com

 **AGENDA**

 **YOU ARE HEREBY SUMMONED TO**

 **THE ANNUAL SUTTON PARISH ASSEMBLY MEETING**

 **TO BE HELD AT**

 **CROWSTONE PREP SCHOOL, FLEET HALL LANE, SHOPLAND ROAD, ROCHFORD, SS4 1LH.**

 **ON SATURDAY 24th MAY 2025 AT 10 AM.**

**1. Chairman's opening remarks.**

**2. Apologies for absence.**

**3. Minutes of the Parish Meeting of the 11th May 2024:**

**4. Chairman’s Annual Report.**

**5. Statement of Balance of Accounts for the year ending 31st March 2025.**

**Metro Current: £7,479-94 (31st March 2025).**

**6. Visiting Guests, Ward/County Councillors and Questions from the Public.**

**7. Date, Time and Place of the next Annual Parish Meeting.**

**To agree: TBA MAY 2026. To be held at TBA.**

**17th May 2025. Mr B Summerfield.**

 **Sutton Parish Council Clerk/RFO.**