**SUTTON PARISH COUNCIL**

www.suttonwithshoplandparishcouncil.com

**CLERK:**

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**CHAIRMAN:**

Councillor Mr R Gaylor,

### 5, Templegate Cottages,

### Sutton Road,

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**AGENDA**

**YOU ARE HEREBY SUMMONED TO**

**THE ANNUAL SUTTON PARISH ASSEMBLY MEETING**

**TO BE HELD AT**

**CROWSTONE PREP SCHOOL, FLEET HALL LANE, SHOPLAND ROAD, ROCHFORD, SS4 1LH.**

**ON SATURDAY 24th MAY 2025 AT 10 AM.**

**1. Chairman's opening remarks.**

**2. Apologies for absence.**

**3. Minutes of the Parish Meeting of the 11th May 2024:**

**4. Chairman’s Annual Report.**

**5. Statement of Balance of Accounts for the year ending 31st March 2025.**

**Metro Current: £7,479-94 (31st March 2025).**

**6. Visiting Guests, Ward/County Councillors and Questions from the Public.**

**7. Date, Time and Place of the next Annual Parish Meeting.**

**To agree: TBA MAY 2026. To be held at TBA.**

**17th May 2025. Mr B Summerfield.**

**Sutton Parish Council Clerk/RFO.**