

SUTTON PARISH COUNCIL

www.suttonwithshoplandparishcouncil.com

CHAIRMAN:

Councillor Mr C Tabor,
Sutton Hall,
Sutton,
Rochford,
Essex.
SS4 1LQ
01702 545730
tabor.farms@btconnect.com

CLERK:

Mr B. Summerfield,
Sutton Hall Cottage,
Sutton Road,
Rochford,
Essex.
SS4 1LG.
01702 549308.
bsummvent@hotmail.com

AGENDA

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE SUTTON PARISH COUNCIL
TO BE HELD AT THE RED BRICK BARN, SUTTON HALL, SHOPLAND ROAD, SS4 1LQ
ON SATURDAY 10th JULY 2021 AT 10 AM.**

(Subject to any Government Announcement re: Covid-19).

1. To record the Members Present:

- i Councillors
- ii Members of the Public

2. Apologies for absence:

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the SPC's acceptance of reasons for absence:

3. To Receive Declarations of Interest.

- i To receive all declaration of interests;
- ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them.

4. The Sutton Parish Council Casual Vacancy:

- i Mr R Cann to sign the Declaration of Acceptance of Office Form.
- ii Councillor Mr R Cann to complete the Declaration of Interests (28 Days) in the role of Councillor.
- iii Councillor Mr R Cann to request Dispensations as an Officer of the Sutton Parish Council.

5. Public Forum: (5 min per person only for a total of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

- i To receive statements from Ward Councillors.
- ii To receive statements/questions and Emailed statements/questions from Members of the Public:
- iii To record that the public's potential involvement at the SPC meetings, were advertised on the Website and Parish Notice boards.

6. To Receive the Minutes of the AGM of 15th May 2021.

To receive and agree:

Proposed by Councillors:, seconded by and agreed by all.

7. Matters Arising from the Minutes: (Not on the Agenda)

Items:

8. Planning:

- i Application no 21/00536/FUL, Ye Old Shoulderstick, Barling Road. Barling Magna.
(First Floor Extension and Creation of First Floor Balcony)
- ii I FYI: Application no: 17/00733/FULM Part of Fossetts Farm, Playing Fields, Jones Memorial Recreation Grounds and SUFC Training Ground, Eastern Avenue, Southend on Sea, Essex.
 - ii To receive an email from Councillor Mr R Gaylor re: the above.

9. Correspondence.

- i To receive an e/letter June 2021 from Essex Air Ambulance re: donation.
- ii To record a SPC letter of thanks of July 2021 to Mrs B Loughborough.
- iii RDC/EALC/NALC/Police/ECC/libraries/ECC Highways as circulated:
- iv Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

10. Finance:

- i i To receive the SPC Financial Statements ending May/June 2021.
- ii To receive the Barclays Bank statements x 2 to be agreed by Councillors:, and
- ii To record the publication of the Exercise of Public Rights published on 13th June 21.
- iii The Clerk's report re: the Exemption Certificate and Financial documents 20=21, for PKF (Audit Commission).
- iv To discuss the ECC Locality Fund offered by Ward/Essex Councillor Mr M Steptoe.
- v To record the receipt of the RDC Bac's payment (2nd Precept) @ £4,000-00.
- vi To receive an Invoice June 2021 from Mr Pitts of May 21 064A @ £110-00.
- vii To receive an Invoice July 2021 from Mr Pitts of June 21 @ £110-00.
- viii To receive an Invoice June 2021 from RCCE re: Annual Subscription @ £52-80.
- ix To record the payment May 2021 to Auditing Solutions Ltd re: Annual Audit @ £168-00
- x To record the payment May 2021 to Mr Pitts re: 062A Green Maintenance @ £110-00
- xi To record the payment May 2021 to Came & Co Ltd re: Annual Insurance @ £687-12
- xii To record the payment May 2021 to B Summerfield/Amazon re: Laser Toner @ £30-59
- xiii The D/D Invoices April/May 2021 from 1&1 IONOS re: website @ £33-76/£18-04.
- xiv The Clerk's salary standing order payments for May / June @ £234-66.
- xv To resolve: all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned cheques.
Proposed by Councillors:, seconded by and agreed by all.

11. Streetlighting.

- i 'Winters' LED head.
- ii Councillors reports:

12. Highways:

- i The Clerk's report:
 - i 40 mph sign Shopland Road ref: 2693394
 - ii Chevron sign at the Church Hall ref: 2684751.
- ii Councillors reports:

13. Website:

- i The website is to be brought up to date with the inclusion of this meetings' information.
- ii To notify and record that the public's potential involvement at the SPC email meetings, are advertised on the Website and Parish Notice boards.

14. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

15. The next Sutton Parish Council Meeting:

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

To agree: 4TH SEPTEMBER 2021? Venue TBA.

6th July 2021.

B. Summerfield Sutton, Parish Council Clerk/RFO.