

SUTTON PARISH COUNCIL

www.suttonwithshoplandparishcouncil.com

CHAIRMAN:

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AGENDA

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE SUTTON PARISH COUNCIL
TO BE HELD BY AN EMAIL EXCHANGE DURING SATURDAY 19th DECEMBER 2020.**

1. To record the Members Present:

- i Councillors
- ii Members of the Public

2. Apologies for absence:

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the SPC's acceptance of reasons for absence: Councillor apologies?

3. To Receive Declarations of Interest.

- i To receive all declaration of interests; Councillors Declarations?
- ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them.

4. Public Forum: (5 min per person only for a total of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

- i To receive emailed statements from Ward Councillors. (as circulated)
- ii To receive emailed statements/questions from Members of the Public: (as circulated)
- iii The public's potential involvement at the SPC email meetings, were advertised on the Website and Parish Notice boards.
- iv Emailed/Zoom statements/questions from Members of the Public:

5. To Receive the Minutes of the Meeting of 24th October 2020:

To receive and agree:

Proposed by Councillors:, seconded by and agreed by all.

The Chairman Councillor Mr C Tabor (as arranged outside the meeting) to duly sign the Minutes as a correct record.

6. Matters Arising from the Minutes: (Not on the Agenda)

To discuss:

7. Working Party:

- i To receive the SPC agreed Working Party report and recommendations from the meeting held at Sutton Hall Farm on Saturday 12th December 2020.
- ii To receive the Risk Assessment for the above. (as circulated)

8. Planning:

- i To receive planning update from the Southend Borough Council re: Southend United Football Club. (as circulated).
- ii
 - i Planning application no. 17/00436/FUL, Re-consultation, Land North Of Smithers Chase, Sutton Road, Rochford, Essex, (Development of First Team Training Centre with Related Car Parking, Four Football Pitches, Stadium Match Day Parking, Flood Attenuation Measures, Access, Refuse Storage Point and Landscaping).
 - ii Planning application no. 17/00773/FULM Hybrid planning application for part full and part outline consent for phased development of relocation of Southend United Football Club comprising, Full Application for erection of 21,000 seat football stadium, comprising east, west, south and north stands, basement excavation, changing rooms, ticket office, club shop, food drink concessions, cafe/restaurant, temporary stadium works including, erect end stand cladding, press seats and workroom, directors seating and box, scoreboard and floodlights, stadium parking, new vehicular access from Fossetts Way, pedestrian access from Sutton Road and related ancillary works, stadium north stand, to include 107 bed hotel, conference floorspace and two residential corners to stadium of 3-6 additional storeys, 182 units, erect fan plaza residential building of 72 units, 3-6 storeys, ground floor unit(s) (use classes A1/D1/D2), parking, landscaping, access, related ancillary works, erect two residential buildings Fossetts Way north 42 units and south 51 units of 4-5 storeys and 3-6 storeys, car parking access, landscaping and ancillary works, erect two soccer domes, changing facilities, classroom, players hostel accommodation, parking and landscaping, Outline Application (with all matters reserved except means of access) for demolition of existing training centre and club house, erect buildings ranging in height from 1-9 storeys to provide a total of up to 118,000sqms (GIA) of residential floorspace (up to 1,114 units), other commercial floorspace of up to 1,609 sqms (use classes A1/A2/A3/D1/D2/B1) and up to 280 sqms (community use - sui generis) car parking, servicing, landscaping, new public realm, access from Eastern Avenue related ancillary works | Part Of Fossetts Farm, Playing Fields, Jones Memorial Recreation Ground And SUFC Training Ground Eastern Avenue Southend-On-Sea Essex
- iii To receive the Working Party recommendations re: the above.

9. Correspondence.

- i To receive an e/letter November 2020 from Essex and Herts Air Ambulance re: donation?
- ii Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

10. Finance (The Draft Budget and Precept 2021-2022): (as circulated)

- i To discuss and Agree the Draft Budget and Precept Demand on Rochford District Council for the financial year 2021-2022 supported by the Excel Nett estimated income and running costs 2020–2021 inclusive.
- ii To receive the Working Party recommendations re: the above.
- iii To receive the RDC Council Tax Base for Band D @ 52.0.

11. Finance:

- i
 - I To receive the SPC Financial Statements ending November 2020 (as circulated)
 - ii To receive the Barclays Bank statements x 2 (as circulated)
- Proposed by Councillors:, seconded by and agreed by all.
- ii The Clerk's report: CiLCA Award.
- iii The Clerk's report: General Power of Competence. (as circulated)
- iv To agree a payment to: HMRC re: 3rd Quarter PAYE-RTI @ £166-00.
- v To receive an Invoice November 2020 from Mr R. Gaylor re: Wreath £17-99.
- vi To receive an Invoice x 2020 from re:
- vii The payment October 2020 to Mr Pitts re: Green maintenance 044A @ £110-00 was recorded.
- viii The payment October 2020 to Mr Pitts re: Green maintenance 050A @ £110-00 was recorded.
- ix The payment October 2020 to (B Summerfield re: Back pay @ £ 92-75 was recorded.
- x The D/D Invoices November 2020 to E-on re: streetlighting @ £162-18.
- xi The D/D Invoices November 2020 to 1&1 IONOS re: website @ £18-04.
- xii The Clerk's salary standing order payments for October/November 2020 @ £221-41/£221-41.

xiii The Clerk's report re: a new contract (as circulated)

xiv To receive the Working Party recommendations re: HR working party, General Power of Competence.

xv To resolve: all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned cheques.

Proposed by Councillors:, seconded by and agreed by all.

12. Streetlighting.

i Clerk's survey report:

ii Councillors reports:

13. Highways:

Councillors reports:

14. Website:

i The website is to be brought up to date with the inclusion of this meetings' information.

ii To notify and record that the public's potential involvement at the SPC email meetings, are advertised on the Website and Parish Notice boards.

iii A trial 'Sutton Parish Council 'Facebook' page' is in the process of being set up by the Clerk.

15. Remembrance Sunday. (COVID-19 High Lockdown Rules applied)

Councillor Mr R Gaylor's report re: the laying of a wreath in memory of all lives lost in war, at the Sutton Village Sign memorial.

16. Signatures on all leading documents and cheques:

i To record that all Resolved leading documents and the cheque book from the 24th October 2020 Sutton Parish Council email meeting (COVID-19), were signed by the Chairman and a councillor, at a later date.

ii Agreed: all Resolved leading documents and Cheques from this meeting, etc. are to be signed by the Chairman and a Councillor after the meeting, as organized by the Clerk.

17. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

18. Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

To receive the Working Party recommendations re: the Clerk's New Contract.

19. The next Sutton Parish Council Working Party to be held as advised!

To agree: **6th FEBRUARY 2021?**

20. The next Sutton Parish Council Meeting: to be held by 'email exchange' or as advised!

To agree: **13th FEBRUARY 2021?**