

SUTTON PARISH COUNCIL

www.suttonwithshoplandparishcouncil.com

CHAIRMAN:

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CLERK:

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AGENDA

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE SUTTON PARISH COUNCIL
TO BE HELD AT BEAUCHAMPS, SHOPLAND ROAD, SS4 0QQ.
ON SATURDAY 3rd DECEMBER 2022 AT 10 AM.**

1. To record the Members Present:

- i Councillors
- ii Members of the Public

2. Apologies for absence:

- i To be received by **the Clerk in person only** via: email, letter and telephone.
- ii To discuss the SPC's acceptance of reasons for absence:

3. To Receive Declarations of Interest:

- i To receive all declaration of interests;
- ii The Chairman reminds Councillors to declare any further interests now and/or as they become evident to them.

4. Public Forum: (5 min per person only for a total of 15 minutes).

- i Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.
- ii To record that the public's potential involvement at the SPC meetings, were advertised on the Website and Parish Notice boards.

5. To Receive the Minutes of the Meeting of the 1st October 2022.

To agree:

6. Matters Arising from the Minutes: (Not on the Agenda)

(Minute 53) : Scotts Defibrillator

The Clerk's report:

7. Planning: (Consultations)

- i To record the Clerk's email/letter to Mr Jonathan Stephenson the CEO RDC re: Templegate Cottages contractors dust problems.
- ii To receive Councillor Mr R Gaylor's reports on the current Contractors work on the Training Pitches on the Land North of Smithers Chase, Sutton Road.
- iii Application no: 22/01528/FULM Part Fossetts Farm Playing Field and Jones Memorial Ground and SUFC Training Ground, Eastern Avenue, Southend on Sea. (Circulated)
(PHASED ERECTION OF FOOTBALL STADIUM REPLACING PHASES 1A AND 2A OF THE PHASED FOSSETTS FARM PLANNING PERMISSION 17/00733/FULM: PHASE 1A COMPRISES EAST, WEST, SOUTH STANDS, CHANGING

ROOMS; TICKET OFFICE; CLUB SHOP; FOOD DRINK CONCESSIONS; CAFE/RESTAURANT: TEMPORARY STADIUM WORKS INCLUDING: ERECT END STAND CLADDING, PRESS SEATS AND WORKROOM, DIRECTORS' SEATING AND BOX, SCOREBOARD AND FLOODLIGHTS, NEW VEHICULAR ACCESSES FROM FOSSETTS WAY; PHASE 2A COMPRISES STADIUM NORTH STAND RESIDENTIAL, 224 UNITS: PARKING AND LANDSCAPING REPLACING THE STADIUM PERMITTED BY PERMISSION 17/00733/FULM ADDRESS: PART OF FOSSETTS FARM PLAYING FIELDS AND JONES MEMORIAL REC GRD AND SUFC TRAINING GRD EASTERN AVENUE SOUTHEND-ON-SEA ESSEX)

- iv Application no 22/00996/FUL IIKE Homes Land Ltd; Pond to the East of Smithers Chase, Sutton Road.
(Variation of Condition 14 (Local Equipment Area of Play) Following Grant of Planning Permission ReF: 21/00374/FUL to Enable a Different Time Frame for First Use).
- v Application no 22/01106/FUL Land North of Smithers Chase, Sutton Road, Rochford.
(Temporary Planning Permission for a Period of 3 Years for the Siting of Five Single Storey Modular Buildings for Welfare/Training Use).
- vi To receive ECC Highways recommendation re: 22/00924/FUL Land Adjacent to 1, Fleet Hall Cottages, Sutton Road.
(Proposed Two-Bedroomed Detached Cottage).

8. Correspondence:

- i To receive an e/letter November 2022 from RHALC re: 20th October 22 Minutes.
- ii Letters/emails, Publications and Bundles: Making the Links, Fieldwork, Bus timetables, Essex Area Forum, etc.

9. Finance: (Precept)

To receive the Clerk's estimates and discuss the Precept demand on Rochford District Council for 2023-2024.

10. Finance:

- i To receive the SPC Financial and Barclays Bank Statements ending 24th October 2022.
- ii To receive the Barclays Bank/SPC statements to be agreed by Councillors: and
- iii To Resolve the circulated notification of the Clerk's NALC/EALC agreed pay rise at SCP 27 of £16.58 per hr – to £17.58 per hr and backdated to 1st April 2022.
Proposed by Cllrs:....., seconded by and agreed by all.
- iv To agree an instruction letter to Barclays Bank, changing the Clerk's Salary Standing Order to the newly awarded NALA/EALC rate of **£260.19** NETT per month from 5th January 2023.
- v To agree the Clerk's back dated salary payment on the 5th January 23 of (9 months x £18.5) £166-00 NETT.
- vi To record the E-on payment of £44-10 refunded Credit.
- vii To agree a payment to HMRC-PAYE re: the 3rd Quarter RTI payment @ £ 184-02.
- viii To receive Invoices October/November 2022 from Mr Pitts re: 099A/01.A @ £110-00/£110-00.
- ix To receive an Invoice November 2022 from Mr R Gaylor/Royal British Legion re: wreath @ £23-98.
- x To receive an Invoice November 2022 from B Summerfield/StinkyInk.com re: Printing inks @ £37-99.
- xi To receive an Invoice x 2022 from
- xii The payment October 2022 re: HMRC-PAYE re: the 2nd Quarter RTI payment @ £ 184-02 was recorded.
- xiii The payment October 2022 re: Invoices August/September 2022 from Mr Pitts re: 094A/09A @ £110-00 @ £110-00 were recorded.
- xiv The payment October 2022 re: agreed donation to the Essex Air Ambulance at £50-00 was recorded.
- xv The D/D Invoices October/November 2022 from 1&1 re: website @ £18.04/£18-04 was recorded.
- xvi The Clerk's salary standing order payments for October/November 2022 @ £241-09 was recorded.

- xvii The D/D Invoices October/November 2022 to Npower (Streetlighting) invoices @ £69-25/£76.09 was recorded.
- xviii To resolve all payments, Invoices, Internal Audit, financial statements, receipts, transfers and countersigned cheques.
Proposed by Councillors:, seconded by and agreed by all.

11. Streetlighting:

i Councillor reports:

12. Highways, Pavements and Public Rights of Way:

i Councillor reports:

13. Website:

The website is to be brought up to date with the inclusion of this meetings' information.

14. Remembrance Sunday 13th November 2022:

Councillor reports:

15. Next Agenda Items from Councillors. *for next Agenda and exchange of information only.*

Items:

16. The next Sutton Parish Council Meeting:

To agree: **4th FEBRUARY 2023** (AT BEAUCHAMPS, SHOPLAND ROAD, ROCHFORD, SS4 0QQ)

29th November 2022.

B. Summerfield Sutton, Parish Council Clerk/RFO.